

OFFICIAL MINUTES
JT SCHOOL DISTRICT #342
CULDESAC, ID 83524

The Board of Trustees held their rescheduled/revised meeting on Tuesday, October 12, 2021 as posted in the school library at 7:00 p.m. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Mitchell Reid and Andrew Renshaw, Superintendent Alan Felgenhauer, Principal Chase Woodford, Dean of Students Henry Filipponi, two ASB representatives and guest-Auditor with Hayden Ross. (Absent Trustee-Eric Steigers due to conflict of schedule)

ORDER/SALUTE

Chairman Martin called the meeting to order at 7:35 p.m.

REPORTS AND COMMENTS

Superintendent Report

*Budget Status (9/30/21) – SDE payment puts the district in a great place to start the year with expenditures to catch up as the year goes on. Food Service is doing better with all the students eating free and receiving the higher federal reimbursement rate.

*2021-2022 CIP Report – the combined report with assessment information is posted on the website.

ISBA Convention – Possibly, to be held virtually is scheduled for November 17-19 in Boise.

November Board Meeting – Scheduled November 10, 2021 to accommodate the ISBA Convention.

Principal Report

*Enrollment – Total students at 135 with 10 on-line high school which leaves 10 for preschool, 77 for elementary, 18 for the junior high and 20 high school students attending in-person.

*Events/Activities – Student of the Month is Grace Blosser for the elementary.

Elementary and junior high students who meet their reading goals will have an opportunity to “crack the egg on the head of a teacher”. Some will be boiled eggs and some will be raw.

Counselor Kala Parker took students to the LC Career Fair.

FFA students will be attending officer training.

Parent/Teacher Conferences is next week. Parents will have a phone in option if they do not want to meet in-person.

Thank you to Kelley Hewett and Carol Hunt in completing the testing/assessments for the students.

Junior high basketball coach position is open.

Staff have been helping in coverage for subs as we only have one substitute this year.

Thank you to Mindy Scrimsher and Carol Hunt for doing custodial duties while we are in the process of hiring someone.

Joss Reid and Daniel Wing do the Pledge of Allegiance and morning announcements each morning over the intercom system.

Public Comments – None

Board Comments

Chairman extended an apology to the Auditor for the late start to the meeting. The meeting is usually on Wednesday and the Tuesday meeting through some of the Trustees off.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Report)

Superintendent reported no amendments needed.

Trustee Bryce Scrimsher moved to approve the consent agenda as presented. Seconded by Trustee Mitchell Reid/Motion passed.

ACTION ITEMS AGENDA – Chairman moved the Audit Report from New Business to top of the Action Items Agenda
Audit Report for 2020-2021

Auditor Tony Matson of Hayden Ross reviewed the upcoming accounting standards with GASB. Mr. Matson reported that the audit went well with Loretta being prepared. The only delay was due to COVID. The district

received a clean opinion. Mr. Matson earmarked the Statement of Net Position and the Government-Wide Financial Analysis Reports for the Board to review. The presentation then continued with the graph summary reports. The health of the district is stable with an increase to the net equity. The remodel of the office entryway and updating the intercom system increased the net capital assets. The net pension liability report covers the PERSI retirement system and the OPEB liability expenses associated with health insurance for retiring staff. PERSI is good at above 80% funded as of June 30, 2020. The general M & O account fund balance increased \$77,255.00. Historically within the last 10 years revenues have increased the fund balance except the years of a transfer to Plant Facility account to reserve funds for future remodel project of plumbing upgrades. The two-year supplemental levy has been consistent at \$250,000 even with a 5% holdback from SDE funds. COVID effected the district with additional federal funds taking precedent with expenditures having deadlines to spend those funds. Currently, the district has 4.5 months of funds to cover expenditures. The GFO recommends a standard of two months. The district received additional funding from SDE due to an increase in support units as enrollment was up. State funds covers most of the M&O Budget with local funds making up the rest of 16%. State funds pay half up front while local funds come half way through and at end of fiscal year. District expenditures were down due to utilizing COVID Federal funding. The federal free meal reimbursement rate helped the Child Nutrition Program that normally the district has covered expenses in the past years. The Plant Facility account increased due to interest and bus depreciation transfer. A continued transfer from M&O to the Plant Account will be needed to cover that future plumbing remodel. The Board with finance management have done a good job in keeping the facility and school programs running smoothly with patrons paying some of the lowest levy rates in this area.

Chairman Martin thanked Mr. Matson for his report and always enjoys the graph presentation.

Trustee Bryce Scrimsher moved to accept the results of the audit as presented. Seconded by Trustee Andrew Renshaw/Motion passed.

Unfinished Business

Second Reading Policy 301.16 – Property Records

Superintendent reported no changes needed for the second reading.

Trustee Bryce Scrimsher moved to approve Policy 301.16 as presented. Seconded by Trustee Mitchell Reid/Motion passed.

Second Reading Policy 301.17 – Programs for Native American Students

Superintendent reported that no changes were needed to the policy for the second reading.

Trustee Bryce Scrimsher move to approve 301.17 as presented. Seconded by Trustee Mitchell Reid/Motion passed.

New Business – Audit Report moved to top of Action Items Agenda

2020-2021 Financial Summary Publication Approval as per Audit

Superintendent asked that the publication be approved for the Tribune.

Trustee Bryce Scrimsher moved to approve the Financial Summary Publication as presented. Seconded by Trustee Mitchell Reid/Motion passed.

First Reading Policy #304.1 –Procurement Standards under a Federal Award

Superintendent reported this policy for the SDE Food Service Audit regarding procurement procedures as per ISBA \$50,000 threshold.

Board agreed to the first reading.

First Reading Policy #304.2 –Public Works Contracting and Procurement

Superintendent informed the Board that this covers licensing of contractors.

Board agreed to the first reading.

First Reading Policy #304.3 – Public Procurement of Good and Services

Superintendent explained this policy covers bid process and exceptions.
Board agreed to the first reading.

First Reading Policy #304.4 – Professional Services Contracts
Superintendent noted this covers procedure for selection with the \$25,000 threshold.
Board agreed to the first reading.

First Reading Policy #304.5 – Acquisition of Real and Personal Property
Superintendent informed the Board that this covers the process and appraisal.
Board agreed to the first reading.

ISBA Rezone Recommendation

Superintendent explained that the 10-year census of population shift for the district would require zone boundary adjustments for equality in representation. Zone #3 needs the biggest adjustment and has a common border with all the zones that helps with boundary changes. Overall population increased by 15 patrons in 10 years.

Trustee Bryce Scrimsher move to recommend the rezoning as presented to the ISBA. Seconded by Trustee Mitchell Reid/Motion passed.

EXECUTIVE SEESION as per Idaho Code 74-206 1(b) for Personnel

Trustee Bryce Scrimsher moved to enter executive session as per Idaho Code 67-206 1 (b) for personnel. Seconded by Trustee Andrew Renshaw/Board Poll: Yes, Yes, Yes and Yes-Affirmative response.

INTO Executive Session: 8:44 PM

Clerk dismissed from session.

Personnel – Staff considerations were discussed.

OUT of Executive Session: 9:04 PM

Chairman reported that no decisions were made during the session.

Superintendent records minutes

OPEN SESSION

Personnel – Staff Considerations

No action needed at this time.

Meeting Adjourned 9:04 PM

Chairman

Clerk