

OFFICIAL MINUTES  
CULDESAC JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, December 14, 2016 in the School Library at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Dustin Heinzerling and Eric Steigers, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols, and two staff members. (Absent Trustee Kathryn Bomar - attending grandchild function).

ORDER/SALUTE

Chairman called the meeting to order at 7:04 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (11/30/16) District has over one million available for the remainder of the fiscal year.

Food Service Account is being tracked and reimbursement to the district will happen as funds become available.

BOARD WORKSHOP/GOALS MEETING (2/16/17) Annual meeting will be held at the Lewiston Red Lion from 8:30 a.m until 3:00 p.m. The Board will do training in the morning and the afternoon/lunch will be spent with staff and students of the ASB for open dialogue on the school.

David Dabritz completed the light project and has requested reimbursement. He estimates about \$8,000 to be sent.

BROADBAND ENA /ERATE suit with SDE due to bid issues is being represented by the school board attorney.

Nezperce County has sent a notice for a hearing regarding zoning plan changes for your information.

PRINCIPAL REPORT

ENROLLMENT – Culdesac has 56 students in Pre-6<sup>th</sup>, 20 in junior high, and 28 in the high school for a total of 104.

STUDENTS OF THE MONTH- Elementary is Javien Hardin and secondary is Tiyapo Campbell.

SCHOOL EVENTS/ACTIVITIES – Junior High basketball is having last home game with CV tomorrow. The Winter Concert was last night and had a good turnout. Title I Craft Night is scheduled with the City Gem Community for tomorrow as well as the staff cookie contest. Thank you to all the staff that helped with kitchen and classroom coverage due to lack of sub coverage. A big thank you to Bryce Scrimsher for the snow removal in the parking lot.

SECOND SEMESTER CLASS SCHEDULE – Only a few of the shop classes will be changing at semester.

PUBLIC COMMENTS

Staff member commented on how nice the dinner was and wanted to thank the Board for their time and effort given to the school. The staff seem to be like an extended family at this school.

Teacher informed the Board of the new LED lighting in the shop as good.

BOARD COMMENTS

Trustee Bryce Scrimsher commented on the help received from staff after the concert to clean up. The staff were great in helping with the dinner tonight as well.

Chairman Martin noted that the staff have been great in covering during times of hardship and wanted to extend a thank you to all who have made this school a success. This old building is doing well for its age due to the staff upkeep.

CONSENT AGENDA (AGENDA/MINUTES/FINANCE REPORT/CURRENT BILLS/LEAVE REPORT)

Trustee Bryce Scrimsher moved to approve the consent agenda as presented. Seconded by Trustee Eric Steigers/Motion passed.

UNFINISHED BUSINESS – none

NEW BUSINESS

CHANGE FEBRUARY BOARD MEETING DATE (2/15/17)

BOARD MINUTES: DECEMBER 14, 2016

Chairman noted that this meeting starts with Board training. Then students and staff join them for lunch and spend the afternoon discussing school issues.

Trustee Bryce Scrimsher moved to change the February board meeting to the 15<sup>th</sup>. Seconded by Trustee Dustin Heinzerling/Motion passed.

#### OPEN ENROLLMENT REQUESTS

Principal asked this item be discussed during executive session under student matters. Two applications have been submitted for approval.

Board agreed to move this item to executive session as per ID 74-206 1(b) for student matters.

#### #301.3 FEDERAL CASH MANAGEMENT POLICY – EDGAR REQUIREMENT

Superintendent commented that the Federal Funds require policy updates. These are the guidelines used to receive those grants. Mr. Felgenhauer submitted the policy for the first reading.

Chairman asked that this submitted policy be considered as the first reading and if any changes are needed please be brought to the next meeting.

#### #301.4 ALLOWABLE USES FOR GRANT FUNDS POLICY – EDGAR REQUIREMENT

Superintendent submitted the policy for the first reading.

Chairman asked that this policy submission be considered as the first reading.

#### #306.1 PURCHASING POLICY– EDGAR REQUIREMENT

Superintendent asked the Board to consider this policy as the first reading.

Board agreed to accept the policy as the first reading.

#### #311.4 TIME AND EFFORT POLICY DOCUMENTATION – EDGAR REQUIREMENT

Superintendent asked the board to accept the submission as the first reading.

Board accepted the policy as the first reading.

#### TITLE I AFTER SCHOOL PROGRAM APPROVAL

Principal explained that students are needing additional help. The program would run 13 weeks this spring. Reading for two days and Math for another two days. The Title I funds will cover Kelley Hewett for the reading assistance and Scotti Mullen wages for the math assistance.

Trustee Bryce Scrimsher moved to approve the Title I After School Program (ASP) as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

EXECUTIVE SESSION as per Idaho Code 74-206—1(b) for personnel and student issues.

Trustee Bryce Scrimsher moved to enter executive session as per Idaho Code 74-206 1(b) for personnel and student issues. Seconded by Trustee Eric Steigers. Board Poll: Yes, Yes, Yes and Yes. Affirmative response.

INTO EXECUTIVE SESSION: 7:55 PM

Personnel issues discussed

Student issues discussed

OUT OF EXECUTIVE SESSION: 8:25PM

No decisions were made during executive session.

Clerk excused from session.

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Superintendent records minutes.

STUDENT MATTERS – OPEN ENROLLMENT REQUESTS

Trustee Bryce Scrimsher moved to approve the Peterson application for open enrollment for the remainder of the 2016-17 school year. Seconded by Trustee Dustin Heinzerling/Motion passed.

Trustee Bryce Scrimsher moved to deny the second student open enrollment request. Seconded by Trustee Eric Steigers/Motion passed.

ADJOURNED: 8:30 PM

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Chairman

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Clerk