

The Board of Trustees held their annual meeting on Wednesday, July 17, 2013 at 8:00 p.m. in the School Library as published/posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Lori Zenner, Kathryn Bomar and Dustin Heinzerling, Superintendent Alan Felgenhauer, Clerk/Treasurer Loretta Hammond-Nichols.

ORDER/SALUTE

Chairman called the meeting to order and those present joined in the flag salute.

SUPERINTENDENT REPORT

Budget Status (6/30/13) – Good news that the fund balance for M&O should increase by \$100,000.00 due to the conservative spending this year. However, the Elementary roof repair/replacement still needs to be completed.

Yearbooks – The 2012-13 annuals will be arriving on Tuesday, July 23rd.

Federal Special Ed/State Annual Determination Report – This determination is based on eight requirements and four ratings. Culdesac 2011-12 report states that we met the requirements for compliance.

Lewiston Coop for Transportation and Food Service – this agreement expired the end of June. Culdesac will be responsible for those departments this year.

Child Nutrition Award – Debbie Marker as Head Cook/Manager received the Perfection Award in meeting the new six cents guideline certification for the revised serving requirements.

Alternative Authorization for Principal - The SDE approved renewal for Shannon Morris as Principal. She plans to complete classes by the end of December for this process.

Idaho Commission of Libraries Grant – Culdesac School will receive \$1,000.00 for books this year.

SDE Wireless Project – Culdesac has opted in for the wireless project for this 2013-2014 school year for the High School. Since we are a small K-12 school, we will be eligible for all classrooms to receive wireless.

ROBOTICS Club Grant – Principal received \$850.00 for this activity this coming year.

Chairman reported that this evening has been full of good news.

PATRON COMMENTS – None

BOARD COMMENTS

Trustee Bryce Scrimsher commented that we are in a nice financial situation.

Chairman noted that when you increase your fund balance by \$100,000.00, everything is going well and people are working together.

Chairman Martin thanked Trustees Lori Zenner and Kathryn Bomar for their service on the Board since this is their last meeting.

Trustee Lori Zenner expressed that she has enjoyed her six years on the Board.

Trustee Kathryn Bomar explained that she has served one and a half terms since her appointment.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval/Section 125 Plan Renewal/Blue Cross of Idaho Insurance Renewal)

Superintendent asked that Equipment Surplus Declaration be added under New Business.

Lori Zenner moved to adopt the consent agenda with addition. Seconded by Bryce Scrimsher/Motion passed.

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UNFINISHED BUSINESS

ELEMENTARY ROOF RECOMMENDATION

Superintendent informed the Board that he has not been successful in follow up estimates from several vendors that have showed an interest in the past.

Trustee Bryce Scrimsher contacted Shann Profit for a quote to be broken down between two projects. The first project is to tear off the existing elementary roof and discard the debris starting in June. The second project is to install a sloped metal roof to replace the flat elementary roof starting in July. The timeline is to have a roof before school starts.

Superintendent explained that he contacted Chairman Martin to discuss the projects as submitted by Mr. Profit. Both the Chairman

and Vice-chairman encouraged the Superintendent to get the project started to finish before school starts due to the lack of any other interested parties.

Chairman explained that repairs to the roof in the past have had poor results and the recommended solution from earlier bids this year was to replace the elementary roof. It is hard to find competent roofers in this area.

Superintendent noted that Mr. Proffitt has quoted a 20 year roof for the projects.

Trustee Lori Zenner moved to hire Shann Proffitt to remove the old elementary roof and build a new roof. Seconded by Dustin Heinzerling/Motion passed.

ELECTRONIC SIGN UPDATE

Superintendent reported that he is still waiting for Potlatch #1 Federal Credit Union to get back to him regarding using their corner to place the sign. Student Funds has about \$5,000.00 that can be contributed toward the cost to display their activities and functions. The City is waiting for the information as well for their consideration to be discussed. The District could actually afford the cost on our own if needed.

Chairman noted that P#1FCU would own the sign if it is placed on their property. The City and School might want an agreement written up to share the expenses and usage.

Superintendent Felgenhauer replied that he would contact the attorney to get an agreement written up for the sign.

Trustees Lori Zenner and Kathryn Bomar were excused and thanked for their service on the Board.

NEW BUSINESS

TRUSTEE OATH OF OFFICE

Trustee Bryce Scrimsher for Zone #1 and Trustee Dustin Heinzerling for Zone #3 were sworn into office for a four-year term by the Clerk Loretta Hammond-Nichols.

BOARD REORGANIZATION

Superintendent opened the floor for the Chairman nominations.

Trustee Bryce Scrimsher nominated Cecil Martin. Seconded by Dustin Heinzerling. Hearing no other nomination/vote taken/Passed.

Chairman Martin opened the floor for the Vice-chairman nominations.

Trustee Dustin Heinzerling nominated Bryce Scrimsher. Seconded by Cecil Martin. Hearing no other nominations/vote taken/Passed.

CLERK APPOINTMENT

Trustee Bryce Scrimsher moved to appoint Loretta Hammond-Nichols Clerk of the Board for the 2013-2014 year. Seconded by Dustin Heinzerling/Motion passed.

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BANK ACCOUNT SIGNATURE APPROVALS

All accounts require two signatures. P#1FCU is the Federal Depositor for Culdesac. Changes for the 2013-14 year is removing School Secretary Marge Munsterman as retired and replace her name with the new secretary. An additional signature of the Principal added to the Food Service Account as a signature. The remaining signatures and accounts will remain the same since all the officers and administration did not change. The staff with signature changes will need to go to the bank to complete the paperwork.

Trustee Bryce Scrimsher moved to approve the bank signature for accounts for the 2013-14 year as presented. Seconded by Dustin Heinzerling/Motion passed.

TIME/DATE OF MEETINGS

Chairman noted that July and August meetings are held at 8:00 p.m. and the rest at 7:00 p.m. to help out during the summer when the farmers are in the field. The meetings work out well for payroll and bills on the second Wednesday of each month. Chairman commented that if the regular meeting was a little later at 7:30 p.m., it would be additional time to get to the meeting since he works later.

Trustee Bryce Scrimsher liked the setup. A later time may make it harder for the staff to stay that late to attend.

Trustee Dustin Heinzerling noted that it doesn't matter to him as he is off work by then.

Superintendent commented that the 7:00 p.m. time works well for him.

Trustee Bryce Scrimsher moved to hold the June, July and August meetings at 8:00 p.m. with the September through May meetings at 7:00 p.m. on the second Wednesday of each month. Seconded by Dustin Heinzerling/Motion passed.

DECLARE TRUSTEE ZONE #2 AND ZONE #4 POSITIONS VACANT

Chairman asked if the Board has to wait the 90 days to appoint someone for an at-large position. Blaine Butler is interested in serving on the Board, but he is in Zone #3.

Patron Kathryn Bomar expressed an interest in resuming her position in Zone #2 if no one else is interested in serving.

Trustee Dustin Heinzerling moved to declare Zones 2 & 4 Trustee positions for Culdesac JSD #342 vacant. Seconded by Bryce Scrimsher/Motion passed.

Clerk will verify the fairly new law regarding at-large appointment with ISBA for the next meeting.

EAGLE SCOUT PROJECT/SHOP USE APPROVAL

Principal Morris will supervise her son while using the school shop to work on picnic tables and benches for the City of Culdesac.

Trustee Bryce Scrimsher moved to allow the Eagle Scout Project by using the shop. Seconded by Dustin Heinzerling/Motion passed.

DECLARATION OF SURPLUS EQUIPMENT

Superintendent presented a list of five old big screen TVs and two broken vacs to be declared as surplus. Some of the TVs work and some do not.

Trustee Bryce Scrimsher moved to declare the TVs and Vacs as surplus items. Seconded by Dustin Heinzerling/Motion passed.

Bryce Scrimsher moved to enter Executive Session as per IC 67-2345 for personnel and student issues. Seconded by Dustin Heinzerling/Board Poll: Yes, Yes and Yes/Affirmative response.

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INTO EXECUTIVE SESSION: 8:50 P.M.

Personnel discussed.

X _____
Minutes recorded by Superintendent

Students discussed.

OUT OF EXECUTIVE SESSION: 9:40 P.M.

No decisions were made during executive session.

PERSONNEL

Trustee Bryce Scrimsher moved to hire Tom O'Brien as the Counselor for the 2013-14 school year. Seconded by Dustin Heinzerling/Motion passed.

Trustee Bryce Scrimsher moved to hire Pam Ruiz as the School Secretary for the 2013-14 school year. Seconded by Dustin Heinzerling/Motion passed.

Adjourned: 9:46 p.m.

Chairman
Clerk

